

**Frequently Asked Questions
Related to the Refugee Social Service
Request for Proposal**

Q. I wanted to know about, How do I apply for the grant and what would the grant help me out on?

A. I need a bit of clarification to be able to respond appropriately to your inquiry.

Are you referencing the grant proposal that is currently available to provide social services to refugees? If so, that grant is intended for organizations that have the capability to provide direct social services to individuals that are in the country as a refugee. I have the impression that you might be inquiring on your own behalf. If that is the case, this grant does not make awards to individuals needing services but rather organizations that can provide a range of services.

If you are such an organization, please follow the directions in the RFP for submitting an application. If you need the RFP document, it is available at: <http://content.dcf.ks.gov/ees/KEESM/refugee/RSS%20Final%20RFP.pdf>

Q. Regarding page 6, second topic heading, "Proposals should designate which service area..."

o *May applicants include more than one service component in the proposal? For example, IVO which also includes a child-care service component.*

A. The reference on page 6 is with regards to the three funding allocations for specific service areas (Northeast Kansas, Southwest Kansas and Balance of State). Each application must designate which block of funding the proposal is requesting to be considered under. Service area is different than service component. It is expected that there will be more than one "service component" in the proposal.

Q. Regarding page 7, topic #6 - ESL, "ESL is intended for refugees whose assessment has determined that the development and implementation of an employability plan **is not** appropriate. Only those refugees meeting this criteria are allowable for the provision of refugee funded ESL." Given that the funds are being released "to promote long-term economic and cultural adjustment ultimately leading to self-sufficiency, please offer the following clarification:

o *"...is **not** appropriate," - does this refer to **not currently appropriate** given lack of English skill, **not appropriate given refugee intent to not seek employment** due to family responsibility (ie: stay-at-home caregiver), or other meaning with requested clarification of intended refugee population appropriate to receive refugee funded ESL?*

o *Interpretation may determine that refugees not seeking employment (ie: stay-at-home mothers or aged refugees) are the sole intended refugees for whom refugee funded ESL is appropriate.*

o *Interpretation may determine that refugees who have not mastered sufficient basic English skills to gain employment as of yet are the sole intended refugees for whom refugee funded ESL is appropriate.*

o *Interpretation may determine that refugees who are underemployed due to lacking English skills are **not** appropriate by criteria to receive refugee funded ESL.*

A. The reference to "...employability plan is not appropriate." is intended to indicate that the refugee currently is not employable without ELT services. ORR stipulates that a refugee cannot be exclusively in an ELT program but that the ELT component must be in addition to other employability activity. Any refugee

can be placed in an ELT component if deemed appropriate but only individuals that have been determined to be "unemployable" (i.e. elderly, severe physical disability) may be exclusively in an ELT component. Other examples, i.e. stay-at-home moms, caregivers; are in all probability ultimately going to be employable so while they may initially be involved only in an ELT component, the long term plan must include other components.

Q. If a grant request is submitted on the basis of a specific amount tied to specific service components, is it possible that the proposal may be determined to be funded via this grant only partially, thus with the expectation that the applying agency fund the remainder via other means and / or amend service proposal accordingly?

A. The funding allocations are by geographic area as stipulated in the RFP on Page 6. These are the maximum allowable funds available to any given service area. If an application for funding exceeds this amount, negotiations will occur with the successful applicant to determine what services will be provided with the available funding. The applicant may choose to provide additional services outside of the available funding if they have the means.

Q. Do I send the hard copy electronically to Brie Wilkins at her email address or is there another method for the electronic version?

A. The electronic submission can be made to Brie's email address.

Q. Do the five hard copies need to be in the Topeka office by Monday or postmarked by Monday?

A. If there are separate submissions, the electronic submission must be received by 5:00 p.m. on Monday, August 6, 2012. The hardcopy submissions will need to be postmarked no later than August 6, 2012.

Q. Under the Post Award Requirements there are several certifications that are required, but the wording indicates that these are required by agencies "pursuing" funding, which makes me think they should be included as part of the application. Do I include these with the initial application?

A. The submission of the certifications required under the "Post Award Requirement" section of the RFP are only necessary for those agencies that have been approved for funding.